

**DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH,  
CHANDIGARH ADMINISTRATION  
(GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH)**

(Hospital Building), Sector 32-B, Chandigarh – 160 030 Ph. 0172-2665253-60 Fax No. 0172-2609360

**PUBLIC NOTICE**

**LAST DATE FOR RECEIPT OF APPLICATIONS IS 25.08.2022 upto 04:00 P.M.**

Applications are invited to engage **Clerk -14 Nos., Steno-typist -01 No., Data Entry Operator -01 No. and Assistant Store Officer -01 No** against the vacant posts in GMCH, Sector 32, Chandigarh, amongst from the retirees/pensioners retired from Government of India / State Governments / Union Territory Administrations / Boards / Corporations on contract basis for a period of one year or till the posts are filled up on regular basis either by direct recruitment by deputation as the case may be, whichever is earlier, further extendable by another one year on review of the task and the performance of the contract appointee, provided it shall not be extended beyond 05 years after superannuation.

The aforesaid public notice has been uploaded on the official website of GMCH i.e. [www.gmch.gov.in](http://www.gmch.gov.in) including the eligibility criteria i.e. age, pay and other terms and conditions. The last date of receipt of application on prescribed proforma is on or before **25.08.2022 upto 4.00 PM** alongwith all supporting documents. After due date, no further applications will be entertained.

*Jasvinder Kaur*  
25/07/22  
Director Principal

Advt. No. GMCH/Estt.-III/EA1//2022/

**030571**

Dated: **26 JUL 2022**

**DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH,  
CHANDIGARH ADMINISTRATION**

**(GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH)**

(Hospital Building), Sector 32-B, Chandigarh – 160 030 Ph. 0172-2665253-60 Fax No. 0172-2609360

**PUBLIC NOTICE**

**LAST DATE FOR RECEIPT OF APPLICATIONS IS 25.08.2022 upto 04:00 P.M.**

Applications are invited by the Government Medical College & Hospital, Chandigarh, Sector -32, Chandigarh, Chandigarh Administration from the retirees/pensioners of Government of India / State Governments / Union Territory Administrations / Boards / Corporations for their engagement on contract basis as per details given below :-

01	Name of the Organization	Government Medical College & Hospital, Chandigarh, Sector -32, Chandigarh
02	Name of the Post	<b>Clerk, Steno-typist, Data Entry Operator, Assistant Store Officer</b>
03	Number of Posts	<b>Clerk - 14 Nos. Steno-typist - 01 No. Data Entry Operator - 01 No. Assistant Store Officer-01 No.</b>
04	Place of engagement	Government Medical College & Hospital, Chandigarh, and Mental Health Institute, Sector -32, Chandigarh.
05	Pay	A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period. <b>Example</b> An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs. 1,55,900. Thus, the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs.77,950 (1,55,900-77950). <b>Remuneration</b> The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs 77,950.
06	Period of Contract	The engagement of the retiree / pensioner shall initially be for a period of one year or till the post is filled up on regular basis either by direct recruitment or by deputation as the case may be, whichever is earlier, further extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation
07	Eligibility	The retiree/pensioner shall be engaged against the post from which he/she retired or on equivalent post in the cadre and not against a post higher than the one he/she held before retirement.
08	Age	Less than 64 years on the date of publication of advertisement;

## **SELECTION CRITERIA**

The selection of the retirees/pensioners for engagement on contract basis in the Government Medical College & Hospital & Mental Health Institute, Chandigarh, Sector -32, Chandigarh, Chandigarh Administration shall be made by the Selection Committee through Interview who will recommend a panel of suitable candidates from amongst the applicants.

## **PROCEDURE FOR FILLING ONLINE APPLICATION FORM AND DEPOSIT OF FEE:-**

### **1. TERMS AND CONDITIONS OF APPOINTMENT**

(a) The engagement of the retiree / pensioner shall initially be for a period of one year or till the post is filled up on regular basis either by direct recruitment or by deputation as the case may be, whichever is earlier, further extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.

(b) The retiree/ pensioner shall be engaged against the post from which he/ she retired or on equivalent post and not against a post higher than the one he/she held before retirement.

(c) The pay shall be determined as under :-

A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.

#### **Example**

An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs. 1,55,900. Thus, the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs.77,950 (1,55,900-77950).

#### **Remuneration**

The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs 77,950.

No Increment and Dearness Allowance and HRA shall be allowed during the term of the contract.

#### **Transport Allowance (if applicable as per rules)**

An appropriate and fixed amount as Transport Allowance (if applicable as per rules) for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.

#### **(d) Leave of absence**

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

(e) The retiree / pensioner engaged on contract basis shall observe office hours as per the norms of the department. Further, he/she shall devote his whole time to his duties during the period of contract and shall not accept any other appointment / engagement, paid or otherwise and shall not engage himself / herself in private practice of any kind during the period of contract;

(f) Engaging of retiree / pensioner shall purely be contractual arrangement and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above;

(g) The services of retiree / pensioner shall be discontinuing by giving one month's notice from either side at any time. However, the contract of engagement will be discontinued, the moment direct recruitee / promotee, as the case may be, joins the post without giving any notice in this regard;

- (h) No Vigilance / court case / disciplinary action should be pending against retiree / pensioner shall be sought before the engagement on contract basis;
- (i) The pensioners / retirees to be engaged shall have to execute an agreement, in the form of agreement as per terms and conditions of engagement (provided/uploaded separately).
- (j) The moment of direct recruitee / deputationist, as the case may be, joins the respective post, the engaged retiree / pensioner having higher age in the panel shall be relieved firstly.

**For any other queries**

Please contact phone no. 0172-2504238, 2504242 on Monday to Friday from 10.00 am to 5.30 pm.

Office Superintendent (Estt. Branch-III) (Room No. 317)  
Level III, 'D' Block, Hospital Building,  
Government Medical College & Hospital, Sector 32 B,  
Chandigarh- 160030.

**2. APPLICATION FEE DETAILS:-**

Demand Draft of Rs.500/- (Rupees Five Hundred only) in favour of Director Principal, Government Medical College & Hospital, Sector 32, Chandigarh, payable at Chandigarh. Candidates can apply for more than one post as mentioned in the advertisement, if eligible, by submitting separate application for each post alongwith separate processing fee of Rs. 500/-.

**(THE APPLICATION FEE, ONCE PAID, SHALL NOT BE REFUNDED)**

The Applications addressed to Director Principal, Government Medical College & Hospital, Sector-32, Chandigarh alongwith supporting documents i.e. age, one passport size photograph, retirement order, copy of PPO and self declaration to the effect that "no criminal / vigilance enquiry is pending or likely to be contemplated against me" must reach in the office of the Director Principal, Government Medical College & Hospital, Sector-32, Chandigarh – 160031 in Room No. 228-A, Level-II, Black –D on or before **25.08.2022 upto 4.00 P.M.** The advertisement, terms and conditions of appointment, selection criteria, Application format and Agreement can be downloaded from the website of the Department i.e. [www.gmch.gov.in](http://www.gmch.gov.in).

*Jatinder K...*  
25/07/22  
Director-Principal

Advt. No. GMCH-Estt.-III/EA1/2022/

**030572**

Dated:

**26 JUL 2022**

**APPLICATION FORMAT**

Application for the post of \_\_\_\_\_ on contract basis in the  
Government Medical College & Hospital, Sector -32, Chandigarh

Self Attested  
Recent Passport  
size photograph

1. Name of the Applicant \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Address for Correspondence \_\_\_\_\_  
\_\_\_\_\_
- Pin Code- \_\_\_\_\_
5. Mobile No. \_\_\_\_\_
6. Email id \_\_\_\_\_
7. Educational Qualification \_\_\_\_\_
8. PPO No. \_\_\_\_\_
9. Retirement orders (Number/date) \_\_\_\_\_
10. Last Basic Pay drawn before retirement \_\_\_\_\_

11. Service Details :-

Sr. No.	Name of Department where service rendered	Post Held	Period of service		Total period of service
			From	To	
01					
02					
03					
04					

**Declaration:-** I \_\_\_\_\_ S/o \_\_\_\_\_, do hereby certify that the above information is true and correct to the best of my knowledge and belief. Further, there is no criminal / vigilance enquiry / proceedings are pending or likely to be contemplated against me as on date.

**Place:-**  
**Date:-**

**(Signature of Applicant)**