AIIMS/BTI/RC/Project/655   05 Apr 2023

Advertisement for Walk-In Interview for the Posts of Project Assistant and Staff Nurse in the Department of Anaesthesiology, AIIMS Bathinda

Applications in the prescribed format are invited for the posts of **Project Assistant** and **Staff Nurse** in **the research project funded by Indian Council of Medical Research (ICMR)** project entitled **"Development and Implementation of a Comprehensive Coordinated Community Based Palliative Care Model for Cancer Patients (C3PaC)"** on purely temporarily basis. The details of the posts are as follows:-

Name of Post & Number of Post	Tenure of the Post	Monthly Emoluments	Essential Qualification & Age Limit	Desirable Qualification
Project Assistant 01 (One)	12 Months*	₹ 31,000/- per month (Consolidated)	1. MPH/MSW/Graduate in Science or relevant subject with three years work experience from a recognized Institution. Age Limit. 30 years on the date of interview.	1. Previous experience in handling research projects and field work. 2. Three (03) years of work experience in health related research projects. 3. Knowledge of Microsoft Excel, Word, Power Point and other internet programs. 4. Well-versed in local languages (Punjabi & Hindi) and English (oral and written).
Staff Nurse 03 (Three)	12 Months*	₹ 31,500/- Per month (Consolidated)	1. BSc/GNM Nursing from recognized university and registered with any state nursing council. Age Limit: 30 Years on the date of Interview.	1. Three (03) years of work experience in related discipline. 2. Prior experience in palliative care. 3. Well versed in local languages (Punjabi & Hindi) and English (Oral and written).

* The tenure of the post can be extended according to the need of the above said project and performance of the candidate.

Job Profile: Candidates are expected to do field visits, as and when required as per the demand of the project.

Roles and Responsibilities of Staff: -

Project Assistant (One).

- Point of contact for coordinating various day to day activities in consultation with Project investigators.

- Will actively participate in the finalization of study tools, recruitment of study participants, development of content of C3PaC, field-based data collection, record keeping, implementation of the study and other project related activities.

- Implementation of the research protocol i.e., recruiting research subjects, obtaining written informed consent, conducting in-depth interviews and qualitative data coding, maintaining follow up records and data entering for the trial purpose.

- Organize time-to time sensitization and training activities as required for the project.

- Be involved in compilation of results and finalization of report.

- Update principal investigators regarding progress of the project on a timely basis.

- Accomplish all the work as and when assigned towards project activities and candidature can be terminated if performance is not satisfactory

Nursing Staff (Three).

- Will actively participate in the finalization of study tools, recruitment of study participants, development of content of C3PaC, field-based data collection, record keeping, implementation of the study and other project related activities.

- Implementation of the research protocol i.e., recruiting research subjects, conducting in-depth interviews and qualitative data coding, maintaining follow up records and data entering for the trial purpose.

- Provide home-based palliative care and assist field staff such as Auxiliary Nurse Midwife (ANM), Accredited Social Health Activist (ASHA), Community Health Officer (CHO) in providing palliative care.

- Organize time-to time sensitization and training activities as required for the project.

- Assist medical officers at PHC, CHC, district hospital and AIIMS Bathinda in project activities.

- Liaison with key stakeholders like ANM, ASHA, CHO and NGOs as required for the project.

- Be involved in compilation of results and finalization of report.

- Update principal investigators regarding progress of the project on a timely basis.

- Accomplish all the work as and when assigned towards project activities and candidature can be terminated if performance is not satisfactory

Mode of Selection : Interview/ Written exam or both (at Academic Block, Medical College Building, AIIMS, Bathinda)

How to apply : Applicants are required to bring the duly filled application form along with following documents on **14 April 2023** at **09.00 AM**.

Documents required at the time of interview :-

• Two passport size photographs.
• Self-attested photo copies of relevant documents pertaining to educational qualification and experiences.
• Application Form in prescribed format.
• All Educational and experience documents in Original.

Essential documents needed for Walk-In-Interview. All candidates should submit the filled application in the prescribed format and Bio-data on the day of Walk In-Interview and should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience, on **14 Apr 2023** at 09:30 AM at the **College Council Hall, Admin Block, Medical College, AIIMS Bathinda**. For any query, the candidate can mail to **Dr. Mayank Gupta**, Principal Investigator, Associate Professor, Department of Anaesthesiology at c3pac.aiimsbathinda@gmail.com information and further updates will also be available on the website www.aiimsbathinda.edu.in.

Note:-

1. The above posts are purely temporary for sanctioned project and duration.

2. No TA/DA or any other allowances will be paid for attending the interview.

3. Your appointment may be cancelled at any time in case of any misconduct, unsatisfactory work or if the candidate is found ineligible later.

4. The rules and regulations of AIIMS Bathinda and/or funding agency (ICMR) will be applicable on the selected candidate.

GENERAL TERMS & CONDITIONS: -

1. **Reporting time for candidates starts at 09:00 AM on 14 Apr 2023 and closing time to report for interview is 10:30 AM on 14 Apr 2023, after which no additional candidates would be entertained for interview.**

2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Bathinda or continuation of his/her services in any other project.

3. No enquiries shall be entertained in this regard after due date.

4. Post may increase/decrease as per requirement and at the sole discretion of Competent Authority, AIIMS, Bathinda.

5.   Candidate should bring duly filled form, self-attested photocopies, eligibility qualification mark sheets, degrees, experience certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials at the time of interview.

6.   All information / updates pertaining to this advertisement including result, joining etc. will be displayed on the AIIMS, Bathinda website which is www.aiimsbathinda.edu.in

7.   No individual intimation may be sent by the AIIMS BATHINDA to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website www.aiimsbathinda.edu.in

8.   Please note the details of requirement for eligibility and details of salary before applying for the post in detail.

9. All educational professional and technical qualification should be from a recognized Board/ University and full-time.

10. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.

11. No TA/DA will be admissible to appear in the interview, including (SC/ST candidates).

12. This position will be purely on temporary/contractual basis for the specified period of time and based on project.

13. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.

14. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.

15. Canvassing in any form will be a disqualification.

16. Age / Education qualification / Experience will be considered till last date of the advertisement.

Recruitment Cell,
AIIMS, Bathinda

FORMAT FOR APPLICATION

1. Name of the Post applied for:

2. Advertisement File No. & Date:

3. Name of the Candidate (BLOCK LETTER) :

4. Father's Name (BLOCK LETTER) :

5. Date of Birth:

6. Age:

7. Gender:

8. Category (UR/OBC/SC/ST) :

9. Permanent Address:

10. Address of Correspondence:

11. Email Address:

12. Phone No. Mobile_____   Landline No. _____

13. Qualification from High School and above:

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

14. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

15. If selected what period would you require for joining the post:

16. I have read the salary description mentioned in notice in detail and not only I fully agree to it but also would abide by the principle mentioned.   Yes/No

17. Please provide two references with whom you have worked in the past with their email id and contact number.

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate: Signature of Candidate:
Date   Place:-

                                                                ………………………
                                                                (Signature of the Candidate)

*Kindly attached self-attested copy of all necessary documents in favor of your eligibility about qualification and experience.
Enclosures attached: -
1.
2.