Punjab State AIDS Control Society
NATIONAL AIDS CONTROL PROGRAMME
(Department of Health & Family Welfare)
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No: PSACS/Admn/2023/   Dated:-

OFFICE ORDER

Recruitment Notice for the post of Technical Officer

The Punjab State AIDS Control Society (PSACS) invites online applications on prescribed proforma for filling up of vacant post of Technical Officer on Contractual Basis under National AIDS Control Programme of Punjab State AIDS Control Society (PSACS).

Number of vacancies: There is only one vacancy to be filled strictly based on the reservation roster. Table 1 below provides the total and the category-wise number of vacancies. Candidates from other categories shall not be considered. The reservation is strictly as per provisions of the Punjab Government reservation roster.

Table 1: Total and category-wise number of vacancies

Name of the post	No. of Vacancies	Category to be filled as per Punjab Govt. Roaster
Technical Officer	01	SC (Female)

Salary: The Technical Officer shall be paid a consolidated salary of Rs.35,000 per month.

Place of posting: HIV-State Reference Laboratory (SRL), Government Medical College, Amritsar.

Maximum age limit: The maximum age limit to apply for the post of Technical Officer is 60 years.

Educational qualification: The essential, desirable and required experience for the post of Technical Officer is shown in Table 2.

Table 2: Qualifications and Experience for the post of Technical Officer

Name of the post	Qualification
Technical Officer (HIV-SRL, GMC, Amritsar)	• **Essential Qualification:** • B.Sc. in Microbiology/ Biochemistry/ Biotechnology/ Life Sciences **Desirable Qualification:** • M.Sc. in Microbiology/Biochemistry/Biotechnology/ Life Sciences **OR** B. Tech. (Biotechnology) **Essential Experience:-** • 5 years of experience of working in any diagnostic laboratory for candidates with B. Sc in the above subjects. • 2 years of experience working in any diagnostic laboratory for candidates with M. Sc/ B. Tech in the above mentioned subjects.

	Additional desirable experience:
	• Candidates with experience of working in accredited labs or those labs who have applied for accreditation
	• Experience in Quality Management Systems (QMS) implementation
	• Proficiency in handling advanced laboratory equipment used for lab testing
	• Certification in Laboratory Information Management System (LIMS)
	• Knowledge of regulatory requirements specific to HIV testing laboratories

The applicant should fulfill the eligibility requirements on or before the last date of submission of applications i.e. 27.11.2023 (last date of online Registration). No extension shall be given to any applicant to submit documents. If a candidate does not have eligibility documents such as educational degree or experience then they will be declared ineligible.

Note:- While filling online application form candidate have to give self-assessment score based on your assessment of essential/desirable educational qualifications alongwith work experience after evaluating the scoring sheet as per below selection criteria.

Selection Criteria:

Qualification	Regular Education	Distance Education
a) Essential Qualification		
• B.Sc. in Microbiology/ Biochemistry/ Biotechnology/ Life Sciences	30	25
b) Desirable Qualification		
• M. Sc in Microbiology/ Biochemistry/ Biotechnology/ Life Sciences • B. Tech (Biotechnology)	10	7
Note * ***Maximum marks assigned for qualification will be 40.**		

Experience	Govt. department/ organization/ agency	Private department/ organization/agency
• Minimum 5 years of experience of working in any diagnostic laboratory for candidates with B. Sc in the above subjects **OR** • Minimum 2 years of experience working in any diagnostic laboratory for candidates with M. Sc/ B. Tech in the above mentioned subjects	30	25
• Over and above the required minimum years of experience	2 marks per year (Maximum 10)	2 marks per year (Maximum 6)
Additional Experience		
• Candidates with experience of working in accredited labs or those labs who have applied for accreditation • Experience in Quality Management Systems (QMS) implementation • Proficiency in handling advanced laboratory equipment used for lab testing • Certification in Laboratory Information Management System (LIMS) • Knowledge of regulatory requirements specific to HIV testing laboratories	10 (2 marks per criteria)	5 (1 mark per criteria)
Note * ***Maximum marks assigned for experience will be 50.**		
Presentation	Top 5 Candidates will be called to make a presentation on a topic assigned to them which will be evaluated/ scored out of 10.	

Last date for submission of applications: 27-11-2023 (till 05:00 pm).

Recruitment Timeline:

No.	Events	Date and Time
1.	Advertisement to be given	15-11-2023
2.	Last date of submission of applications online	27-11-2023
3.	Upload the list of self-assessed scores of all the candidates who applied	30-11-2023
5.	Document verification/Presentation of top 5 candidates	04-12-2023
6.	Upload of final merit list after document verification/Presentation	08-12-2023
7.	Issuing appointment orders as per merit	11-12-2023

Online Link for application for the post of Technical Officer

https://forms.office.com/r/EW3N6LKFWX

Before filling online application, candidates are advised to read qualification and experience criteria and other terms and conditions.

Other important terms and conditions:

a. If you any questions (or) require any clarification. Please send your email to punjabsacs@gmail.com and admnpsacs1@gmail.com or call PSACS office number 0172-2625718.

b. The candidate should have passed Punjabi up to Matric standard or its equivalent standard from any recognized institution/Board or should have passed the Punjabi Language Proficiency Test conducted by the Department of Languages, Government of Punjab.

c. Incomplete applications will be rejected.

d. Only on-line application forms will be entertained i.e. application sent by email/post / in person in the O/o PSACS will not be entertained and will be rejected.

e. All particulars including category once filled by the candidates, could not be modified and no change shall be permitted at any stage of online application form. So, the candidates are advised to fill all their particulars after taking due care and precaution. PSACS shall not be responsible or liable in anyway.

f. The number of posts is subject to **increase or decrease** as per the decision of the Project Director, PSACS.

g. The certificate for **reservation** must be issued by the **competent authority**. The certificate must be latest one i.e. issued on or before the last date of submission of application form. No request for extension of submission of documents will be considered.

h. These posts are purely **contractual and temporary for one year**, extendable based on work performance and conduct.

i. Educational qualifications must be from a recognized University/Board. You should have all the requisite original certificates at the time of submission of the application. **Additional time shall not be given to submit the certificates/documents.**

j. Top 5 candidates will be called to appear in person for **document verification. Original certificates/testimonials** will be checked at the time of document verification. **Additional time shall not be given to submit the certificates/testimonials.**

k. If found eligible after document verification, you will appear in person for the presentation in the O/o PSACS on the same day of document verification.

l. If a candidate is found not to be fulfilling the eligibility/selection criteria at any point of time in the entire recruitment process by the screening or selection committee, his/her candidature will be cancelled/rejected for the said post.

m. Candidates **will not be paid any TA/DA** for document verification.

n. Project Director, PSACS, reserves the **right to cancel/modify** the entire recruitment process at any stage without issuing any further notice.

Sd/-
Project Director
Punjab State AIDS Control Society